

**PRELIMINARY
MINUTES**

BUILD KANSAS ADVISORY COMMITTEE

August 21, 2024
Room 548-S—Statehouse

Members Present

Representative Troy Waymaster – Chairperson
Senator Ty Masterson – Vice-chairperson
Senator J.R. Claeys
Senator Usha Reddi
Representative Shannon Francis
Representative Kyle Hoffman
Representative Lindsay Vaughn

Members Absent

Representative Henry Helgerson
Senator Tim Shallenburger

Staff Present

Chardae Caine, Kansas Legislative Research Department
Jill Wolters, Office of Revisor of Statutes
Susan McClacherty, Committee Assistant

Conferees

Matthew Volz, Executive Director, Kansas Infrastructure Hub

**Wednesday, August 21
Afternoon Session**

Call to Order

Chairperson Waymaster called the meeting to order at 1:08 p.m.

Approval of July 16, 2024, Minutes

Representative Francis moved, and Representative Hoffman seconded, to approve the minutes for July 16, 2024. The motion carried.

Presentation on Build Kansas Funding Commitments to Date

Executive Director Matthew Volz, Kansas Infrastructure Hub, on behalf of the Build Kansas Steering Committee, presented an overview of the Bipartisan Infrastructure Law (BIL), the Build Kansas Grant Fund process, and the State Treasurer's Office reimbursement process. No agreements with the State Treasurer's Office have been completed. Three applications have pending agreements to start reimbursing entities for their Build Kansas matching dollars. Sixty projects have been processed through the Build Kansas Fund process. To date, a total of \$23.2 million of Build Kansas Funds have been committed due to the federal grants that were awarded.

Update on Kansas Grant Awards

The two Kansas grants were awarded within the last month: Groundwater Management District No. 3 project to replace open irrigation ditches with pipeline and the City of Ellsworth project for a snow removal equipment building at the airport.

Update on Conditional Approvals

An update was provided on the conditional approvals of the Build Kansas Fund made at the July 16, 2024, meeting of the Build Kansas Advisory Committee. The conditional approvals were based on local agency funding commitments. Both cities agreed to contributing a local funding match of 5.0 percent and are moving forward with those grants. ([Attachment 1](#))

Presentation on Applications to the Build Kansas Matching Grant Fund

The following three applications were reviewed:

1. #2025-066-SEKRPC was submitted by the City of Pittsburg. The city will contribute \$110,574, and seeks \$236,945 from the Build Kansas Fund, which has the potential to unlock \$1.2 million in federal funds from the Active Transportation Infrastructure Investment program (ATIIP). The project would provide pedestrian access where none exists between four hotels, retail, and restaurant amenities around the intersection of N. Broadway and Atkinson. ([Attachment 2](#))

There was consensus to approve this application.

2. #2025-067-SCKEDD was submitted by the City of Arkansas City. The city will contribute \$3,000, and seeks \$57,000 from the Build Kansas Fund, which has the potential to unlock \$240,000 in federal funds from the Safe Streets and Roads for All (SS4A) program. The project would develop a comprehensive safety action plan. ([Attachment 3](#))

There was consensus to approve this application.

3. #2025-068-NCRPC was submitted by Dickinson County. The county will contribute \$12,000 and seeks \$36,000 from the Build Kansas Fund, which has the potential to unlock \$192,000 in federal funds from the Safe Streets and Roads for All (SS4A) program. The project would develop a comprehensive safety action plan. ([Attachment 4](#))

There was consensus to approve this application.

Executive Director Volz reported on ineligible applications that the Infrastructure Hub received.

Update on the Cost-share Policy

Executive Director Volz reported on the cost-share policy for Build Kansas Funds. The posted contribution guidelines addressed applicants' questions on the local match. Guidance for applying for an exclusion to the cost-share policy was also posted. In-kind contributions are materials, property, and grant administration time. Documentation that defines in-kind contributions, and the process for calculating in-kind contributions is under development. Federal grants do not allow entities to count time and money spent prior to being awarded a grant or prior to receiving the grant agreement as part of the local match.

The Executive Director informed the Committee that the Kansas Infrastructure Hub does provide technical assistance for grants, and the assistance is provided by region and by sector. A grant writing seminar is scheduled for September 19, 2024, in Topeka, and private sector grant writers and organizations that write grants are invited to the event to share best practices.

Adjourn

Representative Francis moved, and Representative Hoffman seconded, to adjourn the meeting. The motion passed.

Chairperson Waymaster adjourned the meeting at 1:34 p.m.

Chairperson Waymaster stated that September 18, 2024, is tentatively set for the next Committee meeting.

Prepared by Susan McClacherty
Edited by Chardae Caine

Approved by the Committee on:

(Date)

draft