

## ACH TRACE REQUEST

To request the State Treasurer’s Office to trace an ACH transaction with the State’s contracting bank, please provide the following information.

Requestor
Email Address of the Requestor
Phone Number of the Requestor
Business Unit
Agency Name
SMART Voucher Number
Vendor Name
Dollar Amount of ACH
Effective Date of ACH <i>*date funds were to be deposited to vendor’s bank account*</i>

Email the completed form to [treascash@treasurer.ks.gov](mailto:treascash@treasurer.ks.gov).

<i>State Treasurer’s Use Only</i>	
ABA/Routing Number	
Bank Account Number	
Findings/Results	
Trace Number	
Date Agency Notified	